

## EAST AYRSHIRE COUNCIL

### COMMUNITY SERVICES COMMITTEE

#### MINUTES OF MEETING HELD ON WEDNESDAY 15 MARCH 2000 AT 0930 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

**PRESENT:** Councillors Robert Taylor, Katie Hall, Ann Hay, Brian Reeves, Daniel Coffey, John Weir, Drew McIntyre, Harry Wilson, Iain Linton, Jane Darnbrough, Finlay MacLean, Eric Jackson, Julie Faulds, Eric Ross, Elaine Dinwoodie and Jimmy Carmichael.

**ATTENDING:** David Montgomery, Chief Executive; William Stafford, Director of Community Services; Roddy Wallace, Head of Administration; John Griffiths, Head of Leisure Services; John F Crawford, Head of Protective Services; Tim Baulk, Financial Services Manager; David Mitchell, Principal Solicitor; and Ian Gemmell, Administrative Officer.

**APOLOGIES:** Councillors Stephanie Young, David Macrae, Tommy Farrell and William Menzies.

#### MINUTES

1. There was submitted and approved both as a correct record and in respect of the recommendations contained therein, the undernoted Sub-Committee Minute (circulated):-
- 1.1 **LICENSING SUB-COMMITTEE OF 1 MARCH 2000 (APPENDIX I)**

#### **BUDGETARY CONTROL SUMMARY STATEMENT: COMMUNITY SERVICES TO 14 JANUARY 2000 (PERIOD 10)**

2. There was submitted and noted a joint report dated 1 March 2000 (circulated) by the Director of Finance and the Director of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 14 January 2000 (Period 10).

#### **DEPARTMENTAL PROGRESS REPORT**

3. There was submitted and noted a report (circulated) by the Director of Community Services on progress within the Community Services Department.

#### **SAVINGS PACKAGE 2000/2001: IMPLEMENTATION**

##### **GROUNDS MAINTENANCE CONTRACT AND SERVICE LEVEL AGREEMENT**

4. There was submitted a report dated 1 March 2000 (circulated) by the Director of Community Services which sought authorisation to issue a variation to the Grounds Maintenance Contract and Service Level Agreement as part of the implementation of the savings package for 2000/2001.

It was agreed:-

- (i) that the Director of Community Services issue the appropriate variation orders after negotiation with the Direct Service Organisation;

- (ii) to approve the Grounds Maintenance Service Level Agreement for 2000/2001; and
- (iii) otherwise to note the report.

#### **VARIATION OF LEISURE MANAGEMENT CONTRACT**

5. There was submitted a report dated 29 February 2000 (circulated) by the Director of Community Services which sought authorisation to vary the Leisure Management Contract in accordance with the savings package for 2000/2001.

It was agreed:-

- (i) that the Director of Community Services and Director of Development Services negotiate an appropriate lease agreement for the operation of the New Cumnock Swimming Pool from 2001 onwards; and
- (ii) that the Director of Community Services arrange for the variation of the Leisure Management Contract in accordance with the savings package for 2000/2001.

Councillor Ross left the meeting at this point.

#### **PROPERTIES SURPLUS TO REQUIREMENTS**

6. There was submitted a report dated 1 March 2000 (circulated) by the Director of Community Services which requested the Committee to declare Bonnyton Bowling Green, Loch Doon Toilets and Tourhill Library as surplus to requirements, and, in respect of Bonnyton Bowling Club to authorise a variation of the Grounds Maintenance Service Level Agreement and Leisure Management Contract.

Councillor Ross rejoined the meeting at this point.

Councillor Taylor seconded by Councillor Jackson moved:-

- (i) that Tourhill Library, Loch Doon Toilets and Bonnyton Bowling Green be declared surplus to requirements;
- (ii) that the Directors of Development Services and Community Services enter into negotiations with interested parties over the lease of the facilities at Bonnyton Bowling Green and Loch Doon Toilets; and
- (iii) to authorise a variation of the Grounds Maintenance Service Level Agreement and Leisure Management Contract accordingly.

Councillor Coffey seconded by Councillor Wilson moved as an amendment:-

- (i) that Loch Doon Toilets and Bonnyton Bowling Green be declared surplus to requirements;
- (ii) that Tourhill Library be not declared surplus to requirements, pending further consultations;
- (iii) that the Directors of Development Services and Community Services enter into negotiations with interested parties over the lease of the facilities at Bonnyton Bowling Green and Loch Doon Toilets; and
- (iv) to authorise the variation of the Grounds Maintenance Service Level Agreement and Leisure Management Contract accordingly.

On a vote being taken by a show of hands the amendment was carried by 8 votes to 7.

### **REVENUE BUDGET 2000/2001: CHARGES FOR SERVICES**

7. There was submitted a report dated 1 March 2000 (circulated) by the Director of Community Services requesting that the Committee approve increased charges for services provided by the Department.

Councillor Carmichael joined the meeting during discussion of the above item.

Councillor Taylor seconded by Councillor Carmichael moved to authorise implementation, as from 1 April 2000, the proposed charges as detailed in the Director's report.

Councillor Wilson seconded by Councillor Coffey moved as an amendment that the Committee continue consideration of the matter, the Director of Community Services to submit a revised report to a future meeting.

On a division by a show of hands there were 8 votes for the motion and 8 votes for the amendment. There being an equality of votes, the Chair exercised his casting vote in favour of the motion.

### **FINAL MEASUREMENT - ERECTION AND DISMANTLING OF SEASONAL AND TREE LIGHTING 1999/2000 PROGRAMME**

8. There was submitted and noted a report dated 3 March 2000 (circulated) by the Director of Community Services which provided information on final measurements for the contract for the provision of seasonal and tree lighting for 1999/2000 throughout East Ayrshire.

### **AYRSHIRE AND ARRAN CRAFTS DEVELOPMENT PROJECT**

9. There was submitted a report dated 29 February 2000 (circulated) by the Director of Community Services which sought approval for the establishment of a crafts development post for three years in partnership with North Ayrshire Council, Enterprise Ayrshire, the Scottish Arts Council, and Argyll and the Islands Enterprise.

It was agreed:-

- (i) to approve both the establishment of the post of crafts development officer for up to three years and the allocation of partnership funding as outlined in the Director's report;
- (ii) that the Director of Community Services provide regular progress reports to this Committee on the performance of the project;
- (iii) to remit the matter to the Personnel and Property Sub-Committee of the Policy and Resources Committee in respect of their interest; and
- (iv) otherwise to note the report.

### **APPLICATION FOR GRANT OF A PUBLIC ENTERTAINMENT LICENCE**

10. There was submitted and noted a report dated 29 February 2000 (circulated) by the Director of Community Services which advised the Committee of the receipt of an application for the grant of a Public Entertainment Licence in respect of a proposed Music and Dance Festival.

## **REPORT ON NON-STATUTORY PERFORMANCE INDICATORS**

11. There was submitted and noted a report dated 8 February 2000 (circulated) by the Director of Community Services on the development of Non-Statutory Performance Indicators within the Department.

### **GRANTS TO VOLUNTARY ORGANISATIONS SCHEME: APPLICATIONS FOR FINANCIAL ASSISTANCE**

12. There was submitted a report dated 16 February 2000 (circulated) by the Director of Community Services on applications for financial assistance under the Grants to Voluntary Organisations Scheme.

In respect of the submitted applications, the following decisions were made:-

#### **Applications approved (for the purposes stated in the report):-**

- (i) Scottish Youth Dance - £250.00; and
- (ii) Fire and Sword Living History Group - £100.00.

### **GRANTS TO VOLUNTARY ORGANISATIONS: AWARDS TO BANDS**

13. There was submitted a report dated 16 February 2000 (circulated) by the Director of Community Services on applications for financial assistance under the Awards to Bands Scheme.

In respect of the submitted applications, the following decisions were made:-

#### **Applications approved (for the purposes stated in the report):-**

- (i) Kilmarnock Pipe Band - £800.00; and
- (ii) Newmilns and Galston Band - £800.00.

### **ACQUISITION OF RECYCLING EQUIPMENT**

14. There was submitted a report dated 29 February 2000 (circulated) by the Director of Community Services which requested the Committee to approve the acquisition of a suitable demountable recycling body to enable servicing of the proposed recycling centres to be set up throughout the Council area, and thereafter deliver the recyclates to the Material Recovery Facility.

It was agreed:-

- (i) to approve the acquisition of a suitable demountable recycling body for a 17 tonne chassis (existing) at an estimated capital cost of £35,000; and
- (ii) that the Director of Finance secure an appropriate seven-year operating lease on the above.

### **ABSENCE MANAGEMENT REPORT QUARTER 4 (4 OCTOBER-31 DECEMBER 1999)**

15. There was submitted and noted a report dated 24 February 2000 (circulated) by the Director of Community Services which advised the Committee of absences from work and absence management within the period 4 October to 31 December 1999 (Quarter 4).

### **EXCLUSION OF PRESS AND PUBLIC**

16. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A to the Act.

#### **LEISURE MANAGEMENT DSO - BUSINESS PLAN 2000/2001**

17. There was submitted a report dated 29 February 2000 (circulated) by the Director of Community Services which sought approval for the Leisure Management DSO Business Plan for 2000/2001.

It was agreed to approve the Leisure Management DSO Business Plan for 2000/2001.

#### **BUDGETARY CONTROL SUMMARY STATEMENT: GROUNDS MAINTENANCE AND LEISURE MANAGEMENT TO 14 JANUARY 2000 (PERIOD 10)**

18. There was submitted and noted a joint report dated 1 March 2000 (circulated) by the Director of Finance and the Director of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for Grounds Maintenance and Leisure Management for the period ended 14 January 2000 (Period 10).

#### **BUDGETARY CONTROL SUMMARY STATEMENT: REFUSE COLLECTION AND STREET CLEANSING TO 14 JANUARY 2000 (PERIOD 10)**

19. There was submitted and noted a joint report dated 1 March 2000 (circulated) by the Director of Finance and the Director of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for Refuse Collection and Street Cleansing for the period ended 14 January 2000 (Period 10).

The meeting terminated at 0957 hours.